

GLOS Steering Committee, Mar 17 2004 – Conference Call Minutes:

Roll Call

Bob Allen (may be taking over Coast Guard 9th District contact role)
Kathy Ballard
Keith Bedford
Mark Burrows
Stuart Eddy
Roger Gauthier
Norm Grannowitz
Paul Horvatin
Brian Huberty
Christine Manninen
Tom Rayburn
Paul Scholz
Dave Schwab
Dick Wagenmaker
Glen Warren
Jennifer Werner

Initial Draft of Users/Needs Inventory Format

From Roger Gauthier:

Initial inventory information (a schematic of the process and an initial list of possible categories) is available at www.glc.org/glos/activities.html under the Draft Documents section – the “Information and Needs Inventory - Schematic and Process Description” link.

Several specialized inventories have already been developed for the Great Lakes region, and GLOS should be careful to avoid reinventing those:

IJC Levels Reference Study – Inventory of locations and attributes for all basin hydrological and meteorological stations;

Monitoring inventories for EPA and for the Joyce Foundation – Lake Michigan and St. Clair completed; now underway for the Great Lakes.

The first cut is intended as a straw man, broken down into major user categories and their information needs by type, then listing parameters for each of those needs. Those lists of parameters need to be assembled by Steering Committee members with interest or expertise in the user category.

Dick Wagenmaker will coordinate assembly of the inventory

May 31 is the target completion date.

Comments:

Dave Schwab – At this point, the list of parameters is separated into “available” and “not available”. There may also be some data being collected but not distributed/communicated. Can GLOS play a role with this information?

Keith Bedford – Inquiries about possible product needs are sometimes not realistic because users don’t realize a product is possible. How do we want to handle this?

Roger G. – “If we build it, they will come.” We should be trying to anticipate, build toward five years from now.

Dave S. – “New products” as a column? This may be especially relevant in cases where the data exists but package doesn’t.

Roger G. – The inventory documents need to stay as short and focused as possible.

Paul Horvatin – Please develop one as a template.

Category assignments

Recreational Uses – **Dick Wagenmaker**

Water Supply – **Roger Gauthier**

Hydropower – enlist someone outside the Steering Committee

Invasives – **Mark Burrows**

Shoreline Protection - **Kathy Ballard**

Fisheries – **Keith Bedford**

Other Species + Endangered Species – enlist from the Coastal Wetlands Consortium – Ric Lawson

Habitat – also enlist from the Coastal Wetlands Consortium – Ric Lawson

Restoration – also enlist from the Coastal Wetlands Consortium?

Emergency Response, Spill Response – could be handled by Coast Guard (**Bob Allen**) w/ **Tom Rayburn and Dave Scwab**

Commercial Navigation, Operations and Harbors – **Dave Knight**

Coastal? Harbors & Channels? Interconnecting Waterways? – **Jennifer Werner**

Water Treatment – **Mark Burrows** will attempt to enlist a couple of people from Windsor Utilities

Dale Phenicie or George Kuper with the Council of Great Lakes Industries would be good avenue for input. Dave S. – Let's finish the initial cut, then take the inventory and some GLOS background material to them as part of engaging them in the process.

Review of Governance Options

Tom R. – Suggests a 4-6 page white paper on governance. It will include several stages: Now and next year, then the several years immediately beyond that, then the truly long term.

The paper will incorporate initial options from Oceans.US plus material being developed by Dave S., Sam Batzli and Tom R. The next step in the process will be the above white paper.

Comments:

Roger G. – A preferred governance model is needed by early May. There are several upcoming meetings and workshops it may affect.

Paul Horvatin – Ultimately, who decides the form?

Tom R. – It will get proposed to the Steering Committee and finalized in the Business Plan, then the steps necessary for the proposed structure will have to be taken. For example, a separate organization might require legal documents, hiring a director/CEO, MOUs, other setup steps...

Paul Scholz – Regional organizations will also need to get the blessings of Oceans.us and the agencies affiliated with it, which means going through a process of certification. The meeting coming up at the end of this month, which is slated to include Roger G., Dave S., Christine M. and Jeff Reutter, will describe/review this process.

Tom R. – Is the certification process timed for end of business plan development?

Paul S. – No. The process will hopefully be in draft form after the meeting this month. It should then be signed off on by end of fiscal year. Go to the Ocean.us web site to review the Regional Association component.

Dave S. – As an aside, don't hesitate to use the listserv for this and similar idea exchanges.

Review of Workshop Plans

Roger G. – There is an active schedule ahead of us for the next several months:

This week:

IOOS Regional Association conference call at 1pm Friday

Christine M. to Charleston, SC next week for IOOS Education Summit

IOOS/ORBIS meeting – Washington, D.C. (offshore biological components?)

Regional Observing Systems workshop, March 29 & 30 – Roger G., Dave S., Jeff R.

CGLRM meets in Burlington, ON March 30 & 31 – Roger G via conf call + SC members who are there.

May:

EMAP Conference – Paul H.

GLC Semi-Annual Mtg. – Roger G., Christine M.

GL Sustainability Conf -

Coordinating Committee Mtg. – Roger G.

National Monitoring Conf –

MI State Wetlands Mtg. – Ric Lawson from GLC to attend and present on GLOS

IAGLR – Roger G./Dave S.

October:

GLC Annual Mtg.

SOLEC

November:

November 1-4 (approx) = Regional Data Exchange Conf

Thematic workshops still need scheduling.

Keith B. – Physics group doesn't want a workshop. They would prefer to give a straw-man paper, let that be circulated via internet. Is this okay as a course of action?

Dave S. – Participation and lead time are the principle concerns. This should cover them as well as a workshop.

Modifications to Preliminary Business Plan Outline

Tom R. – We need to begin drafting the Business Plan concurrent with developing the governance model and inventory. Any comments or reactions can (and should) be offered via listserv. Please.

New timeline for Business Plan

(Tom R's comments above call for one category of action starting now.)

Roger G. – The user needs /parameter assessments discussed above need to be compiled by the end of May, so that they are ready for use in meetings taking place then and in the workshops that follow.

Thematic workshops need to be completed by the end of August.

Other Business Plan finalization events still need to be scheduled for September/October.

Goal for the end of July = 1st cut of Business Plan, including Governance, for review by the Steering Committee

One significant alteration so far from the original timeline: the GLOS conference has been moved to November (past the end of the original grant period) to avoid conflict with SOLEC and due to its synergy with several other events (especially a planned Regional Data Exchange conference).

GLOS Website:

From Christine M.:

www.glc.org/glos

email list archives are online now.

All of that material is public right now. The Steering Committee was asked if they would prefer to see it password protected at this stage of the project? The consensus was that it could stay public.

A "thread" option is coming to the listserv, e.g. 'business plan-' or 'governance-' as the first item in the subject line of a message automatically categorizes it for easier reference later on.

A calendar of GLOS-related events will also be added to the site.

A GLOS poster and/or brochure would be a good resource for regional and special-topic meetings. 3 or 4 weeks to prepare?

Images of data collection systems or other relevant products that Secretariat staff can use for public outreach would be welcome. Please forward to Christine M.

Next call: April 21, 2004 – 10:30